

## CURRICULUM VITAE

### GAURAVKUMAR JIVANBHAI RABARI

#### CAREER OBJECTIVE

“To start my career by joining a well settled organization and grab good career advancement through large efforts and innovative work technique.”

#### PERSONAL DETAILS

NAME : GAURAVKUMAR JIVANBHAI RABARI  
DATE OF BIRTH : 2nd Aug, 1996  
GENDER : Male  
NATIONALITY : Indian  
MARITAL STATUS : Married  
LANGUAGE KNOWN : English, Hindi, Gujarati

#### EDUCATION QUALIFICATION

DEGREE	PERCENTAGE	PASSING YEAR	EDUCATION BOARD
S.S.C.	77.2%	March-2012	GUJARAT BOARD
H.S.C.	73.2%	March-2014	GUJARAT BOARD
B.COM	56.6%	April-2017	GUJARAT UNIVERSITY
M.COM	47.8%	March-2019	GUJARAT UNIVERSITY

#### EXPERIENCE

##### **Accounts Executive at Optimisers Pvt Ltd (July 2020 till date)**

- Proficiency in load opening SMSF Account preparation in BGL360 or class super.
- Effectively preparing Annual SMSF work while taking into account all Investment requirements, including Property, LRBA, cryptocurrency, Pension compliance, and Contributions.
- Preparation of tax return, BAS and annual return for SMSF.
- Integration of SMSF Audit compliances.
- Completing annual workpapers in accordance with the client specifications.
- Client interaction for query resolutions and SMSF strategic discussion.

##### **COMPUTER SYSTEM KNOWLEDGE:**

- BGL360
- ClassSuper
- CloudOffis

- Supermate
- XERO
- XERO Practice Manager
- Handitax
- Handiledger
- Quickbook
- Clickup
- Asana
- Microsoft Office

I hereby declare that all the information provided by me in this application is factual and correct to the best of my knowledge and belief.

Place: Ahmedabad (Gujarat)